

GVA Agenda

Meeting start 10:00

1. Call to Order (Chair)	In Attendance	Apologies		
	TB, JB, MF, TM, SP, CP, TG, CM	JD, CW, CR, RC		
2. Approval of Previous Minutes (Chair)	Discussion Points	Notes	Actions	Who
	Minutes to be approved	All approved, true and accurate record	To be posted on website	TB
3. Club Development (Chair)	Discussion Points	Notes	Actions	Who
	- Monies from St Eds - Development on indoor venue	- CLOSED, SITTING IN ANOTHER ACC. CAN BE SPENT, £1200 SPENT ON HARD STANDING - CM TO KEEP INVESTIGATING, SCHOOL STAFF CURRENTLY ON HOLIDAY - KEEPING ALERT FOR ANY OTHER OPPORTUNITIES. APPROACHING THE ARMY RESERVES AND CADET PREMISIES	- To be released to club funds - To investigate further	RC CM
4. Membership/ Committee (TB/SP)	Discussion Points	Notes	Actions	Who

	Current Membership	105 MEMBERS, AT LEAST 5 PEOPLE WHO ARE LEAVING. 21 PEEPS NOTICED AS NOT REGULAR ATTENDEES, EMAIL SENT, SOME REPSONSES, REFUND TO THOSE WHO HAVE PAID UPFRONT????	Refund to be looked at? Raise the question to the attendees about refund. Discuss at the AGM- put on agenda. Words in T&C's. Formal process every 6 months or so? Squared off with Duncan about fees. Remove data for people who are leaving. CM- beginners could pay upfront and then choose to leave could be an issue.	
	Structure of Committee	- Membership Secretary- 2 people- TM & 1 other. Equipment Officer- name to be amalgamated name to be chosen. - Funding/ development Officer- CM to take on this role, - Split Lead Trainer- 1 person to take on beginners and 1 person to take on next level training. - Vice Chair- CP brought up- MF stated a shared workload, would facilitate not	CM to take on this role,	

	- Those willing to Re stand - Vacancies	cancelling meetings or moving them. TG agreed as would be good to bounce ideas of each other. - Should try and get a younger representative. - Club events to be used for proxy votes.		TB to send out role reprisal's TB to take a look
5. Welfare/ Safeguarding/ Data Protection (TG)	Discussion Points	Notes	Actions	Who
	Range Rules	Nothing new for welfare and safeguarding within the club. Matting for wheelchair users- have they been spoken too- and been included- referring to members to make sure they get a say in what changes may be done.	TB to have a discussion with member.	
6. Range Equipment (CW/JD)	Discussion Points	Notes	Actions	Who
	The summer plan	To gain funding we need to look at development or programme booklets to aid in getting grants,		CM

	▪ Club Equipment ▪ Hard standing ▪ Signage ▪ Shooting line shelter ▪ Path to long range ▪ Roof area	need to look at our 5-year plan to enable this	▪ To look at and sort issues- foam to be sourced after ordered, bosses to be looked at, 1 boss unusable, some too tight, some have no centre (shoot through) ▪ Now complete ▪ Shooting and safety lines plus 10 and 20yds on trg range ▪ Treat and organise shed, grease and treat poles ▪ Get Quote, MF and TB have outline design ideas ▪ Path to be designed as per current hard standing ▪ Between club huts and shed	MF
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7. Training/Coach Co-ordinator (CP)	Discussion Points	Notes	Actions	Who
	- Change of Job Title to “Lead trainer” - Proposed Dates For 2026	CP happy with the split as above- 1 coach for beginners & 1 coach for development. Lead Session Coach & Lead Development Coach Lead Development Coach to be investigated. CP to re-jig dates for 2026 and get them posted. Courses to be looked at for the morning instead- Development coach then gets afternoons- CR to be approached. Conversation to happen in coaches' group- CP to facilitate.	CP to facilitate.	
8. Tournament Officer (Vacant)	Discussion Points	Notes	Actions	Who
	- Was the field shoot worthwhile for the club - Club Championships	Need updates, felt it wasn't a club thing. Something SL was looking at, unknown date CP- raised a less regimented club comp instead.	TB to investigate	

9. Records Officer (JB)	Discussion Points	Notes	Actions	Who
	- Outdoor Records - WA900 round	Now in operation, re-printed classification sheet and scoresheets. Close out on Halloween shoot, JB to issue summer shooting awards. Hatten cup award awarded at AGM	Still to be posted To investigate handicaps	JB/TB JB/TB
10. Finances (RC/TM)	Discussion Points	Notes	Actions	Who
	- Club events - Payment Dates	Moved payment to annual End of season files to be done for the AGM	Payment to be made at the beginning of the month- maybe the first week- refer to RC	TB RC
11. Events (Vacant)	Discussion Points	Notes	Actions	Who
	- Food for AGM - Happy with outside golf hut - Invites for the AGM - Numbers for food - Proxy votes via club events	CM has a person in mind will share details- company approached and not available.	Need Volunteer TB to co-ordinate AGM bits TB to investigate options	TB TB
12. Communications	Discussion Points	Notes	Actions	Who
	Group Chats		CP to be made admin of Coaches	TB

	▪ One Drive Access ▪ Facebook ▪ Website Newsletter- to be carried on with important dates and info. Committee to be more forward with info.		Group Chat -still needs to be done ▪ Specific items to correct individuals- Still ongoing ▪ Needs update- to be kept updated. discretion on what is posted. ▪ TB to run, TO to be approached about reconsideration	RC TB/CP TB to carry on with website best he can. Any mistakes flag and bring to TB's knowledge
13. AOB	Discussion Points	Notes	Actions	Who

	▪ AOB at AGM	Nice to know in advance, need to acknowledge AOB within the meeting too.	▪ Members need to submit discussion points prior to AGM-	
	▪ Ontarget	GVA Programme/ Development programme- involved 3 people in looking at programme- SL TG MF- trying to decide which specialism is worth doing- progression was a starting a point- a formal presentation at AGM- help the club- where we are, where we want to be- engage CM about funding- allows to work closer to Archery GB- how do we recognise talent, teaching and progression. Club health check done a few areas need to be worked on but otherwise doing well. Will continue and update at next meeting.	▪ To be drawn up-	MF/TG
	If range plan agreed look into funding-		▪ Equipment team to be looking into as well as CM.	
AGM scheduled for 21 st September Meeting ended at 11:38				