

GVA Meeting Notes 3 May 2026

1. Call to Order (Chair)	In Attendance	Apologies		
		CM, SP & KP		
2. Approval of Previous Minutes (Chair)	Discussion Points	Notes	Actions	Who
		Notes of the last meeting 1 st March 2026 we agreed as a true and accurate record.		
3. Club Development (Chair)	Discussion Points Rrange development	Notes CW reported that two quotes had been received and passed to CM. Meeting agreed a third quote is required given one quote was very high. So, grants and funding could be considered. Additional range signage has been ordered for the expanded main range area. Rain covers for target bosses have been prototyped. Others now on order. New Bosses	Actions CW to organise another quote. Range team to consider 3-4 new 130cm “thunderbird style” bosses.	Who Range Team

	Update on current SGC plans	Still plans lower car park but new building will be north of the existing rather than where the green matts are presently.		
	Under 18 Club shoots	The club now has 13 under 18's with a good 7-8 regular attendees. Would be good to develop a regular time / day for a junior section / shoot.	CP agreed to discuss with KP if she would be prepared to look into what the club could do.	CP/KP
	OnTarget Update	Mandatory courses have been completed and a meeting with AGB Spot Development Offices to progress application.		
4. Membership/ Committee (TB/SP)	Discussion Points	Notes	Actions	Who
	Membership	89 members, 76 seniors 13 Under 21. 5 currently lapsed and are being contacted.		
	Committee Representative	Look for replacement for Ade	CW had a suggested name and will talk to them.	CW
	Co-Opt SD as Tournament Officer	Committee voted to co-opt SD		
	Committee Visibility	The previous suggestion of current photos and role and first name to be displayed in the hut was agreed.	TB/JB to arrange photos. Committee urged to look their best!	TB/JB

5. Welfare/Safeguarding Data Protection (TG & JB)	Discussion Points	Membership data check Data protection policy agreement No Safeguarding or Data Protection concerns.	Still ongoing	JB / TB
	Beginners Course Photos	AGB have issued a new Disciplinary Policy and offered online training Would be a good way to promote courses and the club.	TG/JB/TB to attend training in 21st may. Look at how we could do this, Club Records already request photo permission.	CP/TB
6. Range / Bow Equipment (CW/JD/MF)	Discussion Points	Notes	Actions	Who
	Refresh inventory of bows and arrows Inspect bows and arrows Separate training/loan	Do we have enough arrows given we now loan out bows and six arrows. In hand Keep, sell/trade or scrap	Planned for 5th May	MF/CW MF/CW/JD/JB/TB

	• Bows Sort old stock • Tracking of loaned bows • List of donated equipment	How to use/ sell		
7. Training/Coach Co-ordinator (CP)	Discussion Points	Notes	Actions	Who
	• Beginners course	Manual/ club guide from previous club	Modify and use	CP/TB
	• Technical coaching clinic's	Bow tuning- Fletching- String repair/ maintenance	Coaching Team to organise sessions	TB
	• Extra Course 23 and 25 May		Record in minutes.	
	County Coaching Conference 16 th May	Five attending, club paying £20 fee p/p		MF/CR/CM/CP/TB
	Coun ty Coaching	Hosted by us on 30 th May		
8. Tournament Officer (SD)	Discussion Points	Notes	Actions	Who
	• Club tournament proposals	Start simple – run handicap competition 31 st May	Send invites and collect numbers, distances etc via Club Records	TB

	Consider ladder and knockout comp in the future			
9. Records Officer (CPB)	Discussion Points	Notes	Actions	Who
	Golden Records	How to guide	Being prepared	CP
	Club website has incorrect records	Golden Records ok	Need a new export and upload of data	CP/TB
10. Finances (RC/TM)	Discussion Points	Notes	Actions	Who
	Can we track actual actuals to budget allocations	Meeting agreed to do this	Add budget type to tracking sheet	RC / TB
	RC reported current position	Since last meeting Outgoing £3210.86 Income £3365.24 Difference +£154.48 Includes Q3 hire and purchase of a number of expensive items		
	It was suggested we could move to direct debit for monthly payers so the club could correct and make changes to club fees.	The meeting felt Standing Orders were favoured by members as they have control		

11. Events (Vacant)	Discussion Points	Notes	Actions	Who
	BBQ Fun Shoot	Agree date & format etc	Saturday 15 th August 2pm start. BBQ after	
	- Start Archery 2026	Agreed not able to support this year need to prepare better for 2027		
	Clout	Saturdays from 6pm (May- August)- Dates & management	23 rd May, 27 th June, 25 July and 29 th August Need to agree leads for each	All
12. Communications	Discussion Points	Notes	Actions	Who
	Clubs multiple email address's	GVA main, safeguarding, membership, coaching and scores	Move to Microsoft Communities allows multiple e-mail on dedicated host name	RC
	WhatsApp Groups	Meeting agreed to a group approach, so all club WhatsApp groups are under one heading Gipping Valley Archers	RC to setup and swap over TB to confirm group the club manages and who were admins	RC / TB
	Members archery equipment sales	This can be done on a new WhatsApp group without cluttering up main group	Sales Group to be added	RC/TB
	Beginners Course group WhatsApp group could also		Beginners Course Group to be added	RC/TB/CP

	be used to manage courses			
	Facebook presence	Hard to keep current and up to date	Meeting agreed to remove presence on FB	CP
13. AOB	Discussion Points	Notes	Actions	Who
	- Club signage - Medals & Badges	- Carpark entrance - Some to be made for club Comp	Will be put up To arrange with his daughter	TB CW

Meeting closed 16:02

Next meeting 5th July 2pm