

GVA Committee Minutes 11th May 2025- 14:00

1. Call to order and apologies (Stephen L)

In attendance CP, TO, MF, TG, CM, SL, RC, CW, TM, JD

Apologies from SP, JB, TB & CM

2. Minutes from previous meeting 9th March 2025 were agreed as a true and accurate record.

3. Club development plan

Following 'OnTarget' meeting and notes, committee spoke about the election of nominated officers, MF & TG nominated & accepted for this role.

HMRC notified of ST Ed's closure

4. Membership/Committee

Club membership now at 91.

One drive access- It was agreed to restructure the clubs one drive so that each committee member has access to areas they need

Action RC to structure one drive into groups and change passwords. Providing access as required.

CM asked if club has been registered with Suffolk Funding, if not happy to do this.

5. Welfare/ Safe guarding/ Data protection (Trevor G)

TG raised a concern that it was felt the current range captain if 6 or more were present was not working and needed revisiting. In the meantime the club would use audible devices on the range when 2 or more people are present- this is to be actioned into club rules.

TG raised point of safeguarding is not just relevant for children & everyone needs to be mindful of this.

6. Range Equipment

Require more foam to refurb targets- CW given go ahead to purchase, new company name given to look into.

CW received quote for hardstanding in front of club hut, provided quote via whatsapp, committee voted unanimously to proceed rather than waiting for funding as cost was £350 opposed to previous quote of £5000.

7. Range equipment

New large shed has now been built, kit still to be moved.

New equipment has been received, still awaiting new arrows.

8. Training

CP asked about opening last beginners' space to general public and was agreed.

CP asked about purchasing mirrors- committee in favour but struggling to find suitable specifications, SL suggested trying a company called Nottingham Rehab.

RC raised a discussion of visually impaired person enquiring about a course- agreement to have a discussion with said person about expectations, a possible visit & then if booked club will look into purchasing equipment required for teaching.

9. Tournament Officer/ Club Programme

Open field competition- Haughley park- June 2025. Currently 72 booked representing 36 clubs.

Food has now been sorted.

SL noted lack of juniors for field shoot, led a discussion on how to include/ encourage juniors to attend external competitions & events.

Following discussion club has agreed to fund juniors attending a competition upto £15 per entry fee per day, this is to be reviewed regularly. Another suggestion was to pay mileage for parents escorting juniors to coaching workshops up to £20 per vehicle.

A bursary set up was also discussed of £300 to cover this. SL suggested donation of profits from field event to fund this in the future. A vote was taken with a result of 8 for & 1 abstain.

Competition days to be run within the club to introduce archers to the tournament format of shoot, 8th June is to be the first- 0930 start , Warwicks, can teach anyone willing to learn the setup should speak with RC, long and nursery range will still be available.

10. Records officer

Outstanding winter classification badges are now in arrow jack bow.

11. Finances

Action- RC to update bank details to include SL & SP and replace previous chairman.

Action- RC would like a standard payment date from everyone for example 1st of each month starting from the next financial year was agreed.

A welfare check needs to be done on archers that are still paying but not shooting just to make sure they are okay.

Discussion on Archery GB fees as not sure how they will work out moving forward, RC to look into.

Funds and budgets were spoken off, RC clarified up to £50 can be spent by the chair, secretary or treasurer without authorisation, upto £100 requires 2 signatories, above £100 requires committee voting.

12. Events (Events Officer TBA)

ASD Event, birthday event and county coaching clinic were discussed, these are all covered by a coaching point of view, however extra volunteers are always welcome.

13. Communications

Website updates are still in progress.

14. New items

Finance- approval of payment for judges clothing – vote was unanimous.

Events- purchase of flags & banners- vote was unanimous.

Venues- discussion on Finborough School, no response despite contact. CP to call original enquirer.

Security- purchase of security cameras was discussed, however feel it needs a further feasibility study by CW, TG & MF.

Finance- purchase of shirts with “coach” on the back- vote was unanimous.

Accounts- TM asked if friend would be suitable for independent review of Accounts under “Ontargets” ruling. Committee saw no problem this year as would be applying to “Ontarget” in November.

15. Date of next meeting

6th July 2025- 10:00 am meeting.

Meeting closed at 1620

