



🏠 Location: Stowmarket Golf Centre
📅 Date: 3/09/2023
🕒 Time: 14:00

Annual General Meeting 2023/24

I. Roll call

Attendees:

AG,SL,TM,AM,IB,LC,AC,GW,SS,CW,CR,DH,AH,RC,DA,GB,MF,CM,MC,DL,GT,AG,DT,TB,J
B,NB,AR

Apologies received from NF,MM,TG,RC,LD,ND,JA,AD,FD,SS,WS,MS

N.B As these notes are published on the club website only initials are included to meet data protection rules.

II. Chairperson's Report

Good afternoon, It's good to see so many of you here. This is my first ever report so please bear with me.

The club has grown well over the last year, and we now have in excess of 100 members (the secretary will confirm numbers during his report). The new hut extension was built by the working party, and I express my thanks to all that assisted in its building. We also had the new secure lockers built for the club equipment,

We now have 4 ranges, a nursery range, main club range, a 'field range, and a long-range allowing us to shoot to 80 yards/meters. We can also shoot clout shoots when the golf range is closed.

We took delivery of 3 new 'ten-zone foam layer targets on wheels. And we purchased 10x90cm and 5x130cm targets from Southsea archery club which closed. Also, St Edmunds archery club is closing down sadly and they are donating their equipment to us.

Finally, I would like to thank the members for their support over the last year.

III. Secretary's Report

Membership

- Started the year with 57 members who renewed for 2022/23
- End the year 106 members.
- Projected membership for 2023/24 is 82 members.



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- 74 adults 8 U18
- Based on those attending and shooting
- The dropout rate partly attributed to current offset of training fees for club fees - to be discussed later in the agenda.

Training

Circa 80 hours training / events over the year, with 400 people that we involved in archery over the year. With some 600 balloons popped. Thanks to all those that made it happen.

As agreed at last year's AGM those that did help will have reduced club membership as a result – whilst we have records, we will need extra input to finalise the contribution made – we will be in contact.

Taster Session eight run 82 participants
Beginners Course three run 43 participants

Events	
All on site this year (no visits)	
Hyderi Islamic School	40
Team Event	15
Cubs	8
Scouts	8
Kesgrave High School	17

Total 90 participants

Start Archery Event 117 participants over the day and a half. Lots of learning for next time but overall, a great success.

Training now fully booked to end 2023, waiting list for training currently 15 and growing

Award and Classification Schemes

Again, this year these have been popular, including the revised Outdoor Classification scheme.
Indoor 300 scheme 25 participating 40 badges award
Outdoor 252 scheme 51 participating 60 badges awarded and two archers with 80 yards awards
New Outdoor Classification Scheme 27 participating – new badges circulated
Indoor Classification being revamped for this winter by AGB – info awaited.

Stowmarket Golfe Centre – Next years financial arrangements have been agreed in principle.



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IV. Treasurer's Report

The club has had a good year, increasing its membership and has been reinvesting funds into new equipment and maintaining that already held. New equipment has been capitalised, meaning that it's cost will be spread over a number of years (in most cases 3 or 5), rather than showing all against the income for the 2023 year. The new containers for the equipment were purchased using a grant obtained. There was also some grant income used against the work done on the new shelter.

With increased club income, whilst the amount paid to SGC has increased, it has decreased in proportion terms, due to the way the agreement is drafted whereby the amount paid per person decreases as membership numbers increase. The bank balance started the year at approx. £8,000. Grant income included in this amount of approx. £2,000 has now been spent, together with a further £3,000 spent on other capitalised assets. With profits of approx. £3,000, this broadly leaves a bank balance of £6,000 as at 31/7/23 (i.e. £8,000-£2,000- £3,000+£3000).

In addition to the bank balance the club held approx. £400 in cash as at 31/7/23 and there were also membership fees due by S/Os up to the end of September of approx. £550

At the year end the club held deposits for future taster and beginners session of £465, unspent issued gift vouchers of £170, unspent grant income for coaching fees of £300 and there were beginner session credits to be set against 2023/24 membership income of £410.

Below is a summary of the Income & Expenditure account for the year. A further detailed version is available on request, together with a copy of the Balance Sheet and Fixed asset register should anyone wish to see them.

From this I&E account it can be seen that whilst there was additional income in the year, compared with the previous year, there was also additional expenditure to match this, and therefore the net profit for the year is not dissimilar to the 2022 figures.



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	Y/e 31/7/23		Y/e 31/7/22	
Net m'ship income (after AGB fees)	8,878		4,367	
SGC	(4,736) 53%		(2,982) 68%	
ESCAA	(235)		0	
		3,908		1,386
Taster sessions	1,230		1,295	
Start Archery session	15		0	
Beginners sessions	427		623	
		1,672		1,918
Other misc. income		1,440		472
		7,020		3,776
Expenditure:				
Consumables/repairs	1,641		1,039	
Badges	354		0	
Depreciation of capitalised equipment	799		100	
Coaching and safeguarding fees	285		125	
Equipment insurance	169		0	
Misc. exps	923		240	
		(4,171)		(1,504)
Excess income over expenditure		2,849		2,271

To year ending 31 July 2023

Opening Balance	8,312
Closing Balance	5,901
Outgoings	4,170
Incoming	7,018
Cost of SGC Rental	4,735
Membership Fees	10,958

v. Election of Committee Members

Due to the large increase in membership numbers over the year the committee are reviewing the responsibilities of the vice-chair, junior rep, senior rep and the possibility of needing to include a disability rep on the committee.

As such we will be reviewing these at the first committee meeting of the after the AGM and looking to elect to these posts shortly thereafter.



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Role	Nominated	Nominated By	Seconded By
Chairperson	Norman Berrill	JB	LC
Secretary	Trevor Benjamin	AG	AC
Treasurer	Robert Clark	TM	NB
Assistant Treasurer	Teresa Mitchell	RC	AM
Safeguarding Officer	Natalie Farrugia	GW	DT
Safeguarding Officer	Trevor Gibbs	CW	DA
Data Protection Officer	Trevor Gibbs	NB	SL
Head Coach	Caroline Rust	AG	MF
Event's Organiser	Vacancy		
Website Master	David Litherland	MC	JB
Tournament Officer	Vacancy		
Records & Medals Officer	Jackie Benjamin	TB	GT
Training Equipment Officer	Ian Baldwin	MF	AH
Range Equipment Officer	Chris Wiseman	SL	AM

VI. Agree 2023/24 Club Membership Fees

Adult Fees remain the same at £120 p/a or £10 p/w. Under 18 fees are reduced from £96 to £60 per year (£8 to £5 per month). Archery GB fees are in addition and have increasing by £3 a year for adults over 25 to £50. By £1 for Under 25/Disabled to £17.

Total Membership 2023/2024

Membership Type	Yearly	Monthly	
Adults 25 and over	£170	£60 in October	11 months at £10.
Adults 24-18 or disabled	£137	£27 in October	11 months at £10

No action is required at this point the club will contact you later in the month to request payment of Archery GB and Club fees, check if you wish to are pay yearly or monthly.



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VII. Agree 2023/24 Club Training Fees

Training Fees – The meeting agreed it would no longer offset the cost of Training Fees against Club Membership Fees for courses run in 2024 onwards.

VIII. Club Constitution Changes

AGM Quorate – The meeting agreed to change the current 1/3 of members in attendance to allow AGM to take place (to be quorate). And move to the number of committee members (minimum 6) times two plus one. Which prevents the committee taking control of the club.

The GVA Club Constitution will be updated to reflect this and crossbow changes.

IX. Other Proposals

a) Crossbows

The meeting agreed to remove the prohibition of crossbows from its constitution. This was previously a venue requirement at Claydon High school. The committee will now agree the rules and constraints for crossbows at the next committee meeting.

b) Select club art design.

There was only one design entered for the side of the hut to go on the straw target. The meeting agreed to look at the cost of having the sign made up.





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- c) **First Aiders Course** – the meeting agreed to pay for a first aid course at the club for a number of members (numbers to be agreed) so the club has sufficient cover.
- d) **Safeguarding Course** – the meeting agreed to pay for a safeguarding course at the club for a number of members (numbers to be agreed so the club has sufficient cover. AGB policy requires all helping coaching archers on the shooting line to have current safeguarding training.

X. Close

NB thanked everyone for attending and contributing and closed the meeting 15:15